Yearly Status Report - 2016-2017

Part A	
Data of the Institution	
1. Name of the Institution	**YASHWANTRAO CHAVAN SCHOOL OF SOCIAL WORK**
Name of the head of the Institution	**Dr. Shaly Joseph**
Designation	**Principal(in-charge)**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**918329153608**
Mobile no.	**8975214074**
Registered Email	**ycj235.cl@unishivaji.ac.in**
Alternate Email	**yashsswi@gmail.com**
Address	**Jakatwadi**
City/Town	**Satara**
State/UT	**Maharashtra**
Pincode	**415002**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Mr. Jeevan Borate**
Phone no/Alternate Phone no.	**919822066978**
Mobile no.	**8484066978**
Registered Email	**jeevanborate@gmail.com**
Alternate Email	**samujeevan@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://ycssw.edu.in/BestPractice/AQAR-2016-17.pdf

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://ycssw.edu.in/Calender/ACADEMICCALENDER201617.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B++**	**2.78**	**2016**	**05-Nov-2016**	**04-Nov-2021**

6. Date of Establishment of IQAC	**02-Apr-2014**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Workshop on Teaching	**23-Aug-2016**	**15**

methodology	1	
Workshop on report wrtiting - case work and group work	24-Aug-2016 1	60
Class assignment paper setting camp	20-Aug-2016 1	15
Agency supervisors meet	18-Aug-2016 3	30
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institute	FCC	CSWB	2016 365	5.7
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	**3**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Organisation of National workshop

Strengthening of field action projects

Updation of the syllabus in collaboration with various stakeholders

Strategic planning for the overall development of the Institute

Student-centered approach in all institutional activities

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Remedial course on English communication	Syllabus of English communication framed and implemented for all classes.
Identification of reputed organisations for field placements of students through out the country for senior students	Eminent organisations in different development sector identified and student were placed. Students could be placed in these organisation during winter and summer for one month duration.
Networking with different organisation for training and knowledge sharing and job placement	Identified different organisations of repute and was able to conduct sessions for the students and were able to get job placement for the students.
Enable the students to gain the value orientation as per the mission and vision of the institute	Value inculcations programmes were organised and the vision and mission of the institute is shared with the students during different occasions
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14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
Local Management Commitee	09-Sep-2017

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
Date of Visit	20-Sep-2016
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2017
Date of Submission	16-Feb-2017
17. Does the Institution have Management Information System ?	Yes

If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	MIS is used for office administration to keep official records. Office automation replaced the manual system. Excel, email, scanning, digital records minimize the use of paperwork. MIS assists in various processes such as attendance, Fee collection, accounting, Payroll, library management system, and Evaluation process. Scheduling the class timetable, monitoring the student's attendance, capturing and processing of marks of the exams, made easier with office automation. Rubix software is used for the attendance management of students. Examination data, student data, employee data, University, social welfare, the government of Maharashtra, UGC, Central government, circular and GRs scanned and stored for ready reference. Student scholarship data management for various purposes is managed through the MIS system.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college is functioning under the norms of Shivaji University Kolhapur. The BOS members of the social work are from our college, BOS meet as per the norms of the university. The college has an internal team with external members to update the syllabus internally as well as through the university. The fieldwork syllabus is updated every year in consultation with fieldwork agencies, practitioners, and faculty. Fieldwork supervisors meet and the feedback of the employers is fruitfully utilised for the same purpose. The teaching plan is made at the start of the semester and is reviewed in between in the staff council meeting. Advanced learners and slow learners have been given special attention and assignments. The theory taught in the classroom is practiced in the field. Small task for the same is given by the concerned faculty to the students. Special sessions were arranged for the students by inviting practitioners to give updates about modern trends. Revision of the syllabus is done especially on difficult topics as per the request of the students' Peer learning is promoted and senior students are involved with junior students in the process. As students are weak in the English language remedial class is arranged for them by appointing temporary faculty. Special training is arranged for making the first-year students familiar with the use of the library. Some of the topics have been shared by faculty as per their expertise in a particular topic.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development

| Youva Jagar computercourse | Certificate course in computer | 15/07/2016 | 180 | employability | computer basics |

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	nil	Nill

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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	nil	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	60	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Skill enhancement training	01/12/2016	96

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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MSW	social work	121
BSW	social work	137
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Feedback from students, staff, parents, alumni and employers was solicited and used for the overall improvement of the institute. In addition to that feedback from fieldwork, agencies were collected to modify the content of fieldwork and

supervision and guidance to the students. It gives us an opportunity to inculcate modern field practices in the fieldwork. The feedback of the students helped us to make changes in the library timing during the examination period. The students' feedback on completion of the study tour and block placement helps the institute to know various new practices in the field and improve the arrangement of the same more effectively. The alumni association shares information about potential employers for the job placement of the students. The employability skills could be imparted to the students as per the feedback of the employers. Parent feedback also helps the institute to modify the approach in teaching pedagogy. Continuous interaction with the parents helped the institute to understand the difficulties and expectations of the parents and students. In addition to that parents revealed that how students are translating the input received from the institute into their family functioning. So it is collaborative learning and parents become active participants in the teaching-learning process. Action is taken as per the feedback. 1. Engagement of alumni as resource persons. 2. The agencies which are not giving exposure to the students discontinued internship training,3, New agencies were identified.4. Net work with government departments' strengthened.5, canteen facility has been improved and healthy food item included in the menu 6. Local accommodation facility for the male students facilitated.8. Workshops on project proposal writing and NGO management conducted.9.Financially poor students were assisted by finding an agency that gives stipend during the internship period10. Financially poor students were given more time to pay fees.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MSW	social work	60	103	60
BSW	social work	50	64	50
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	50	60	7	8	5

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
15	15	4	7	7	4
View File of ICT Tools and resources					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Student-centric teaching, learning, and evaluation methods have been used. Experiential learning through field placements, peer learning, challenging assignments for advanced learners and special attention and task to slow learners is given due attention. Self-awareness and thought-provoking activities are the regular feature of the learning process. Students are exposed to field realities and encouraged to critically examine the situation and to come up with alternative solutions for different issues. Case studies, role plays the use of ICT-based tools gives wide experience to the students. Seminar presentations, fieldwork conferences, and experience sharing give with an opportunity to express themselves. Skill labs have been arranged to improve the skill sets of the students. Participatory classes and discussion methods have been used by all teachers to ensure the active participation of students. Debates , poster presentation, documentary film etc are the assignments which bring in the creativity of the students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
258	15	1:17

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
15	10	5	5	3

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	nil	Nill	NIL
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSW	441	SEMI	10/10/2016	09/11/2016
BSW	441	SEMII	06/04/2017	20/05/2017
BSW	441	SEMIII	23/10/2016	09/11/2016
BSW	441	SEMIV	13/04/2016	20/05/2017
BSW	441	SEMV	10/10/2016	09/11/2016
BSW	441	SEMVI	07/04/2017	19/05/2017
MSW	442	SEM1	28/11/2016	10/01/2017
MSW	442	SEMII	26/04/2017	06/07/2017
MSW	442	SEMIII	20/11/2016	06/12/2016
MSW	442	SEMIV	18/04/2017	06/07/2017

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college conducts a continuous internal assessment for all theory and fieldwork papers. 20 of the mark is given for internal assessment. Internal assessment is based on a class test which is descriptive in nature, attendance, seminar presentation, open-book test, article and book review, class participation. There is a provision for retest for those who miss the assessment after getting permission from the exam department. Performance of the students has been discussed with students and consultation with parents has been done during parents meetings. Internal assessment criteria are discussed with the students at the beginning of the year. Home assignments have been allotted to the students well in advance and they have to submit the assignments in handwritten with necessary reference in the APA style which gives them hands-on experience to review articles and books. Viva-voce and written examination is conducted to assess the fieldwork learning of the students during their concurrent placement, block placement training as well as a study tour. Field practitioners are also included in conducting the viva voce to make it a more objective assessment.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar is prepared at the beginning of the academic year incorporating the academic calendar of Shivaji University and gets approved by the staff council and IQAC. It includes dates of reopening, entrance examination, induction and welcome ceremony of newcomers, holidays, institute day, commencement and end of the semester, schedule of fieldwork, internship, semester break, internal assessment, and tentative end semester examination, study tour study leaves, farewell program, and prescheduled workshops and conferences, Academic calendar provide with a road mapping and planning of different academic activities and some time the unforeseen events make it a bit flexible to accommodate certain activities as per the need of the time.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://ycssw.edu.in/BestPractice/Programme%20Outcomes.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
442	MSW	SEMIV	55	55	100
442	MSW	SEMII	48	47	77
441	BSW	SEMVI	43	43	100
441	BSW	SEMIV	45	45	100
441	BSW	SEMII	49	38	77
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	30	ASER	0.48	0.48

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
One day workshop on Entrepreneurship	Entrepreneurship cell/DIC	25/07/2016

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nill	NIL

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nill

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	SOCIAL WORK	9	0

<center>View File</center>

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
NIL	Nill

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	Nill	0	NIL	Nill
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	Nill	Nill	Nill	NIL
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	Nill	3	Nill	Nill
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Awareness on HIV/AIDS	FCC	1	3
Addiction awareness among adoloscents	FCC	1	3
Awareness programme for women about importance of education and sanitation	FCC	1	3
Balika Hapta	FCC	2	10
adoloscent health	NYK	3	60
Beti Bachavo	Muktankan	1	30
Bio diversity campaign	UN	3	50
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	Nill
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
workshiop	RJNYD, Madras	workshop	2	4
Nirbhaya Pathak	City police station Satara	street play	2	30
swacha bharat abhyan	NYK	STREET PLAY	3	15
gender	NYK	Awareness through street play	3	35
Lepracy survey	civil hospital, Satara	survey	2	42
HIV/AIDS awareness	Civil hospital, Satara	street play, rally, prevetion	5	75
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Knowledge Sharing	Faculty	Shivaji University	1
Knowledge Sharing	Faculty	Institute	1
Training at Krishi kendra Borgaon	students	krishi kendra	3
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Research	Survey	ASER	16/08/2017	02/09/2017	Students
Field work	Concurrent placement training	Cyclo Transmissions, Patkhal,	14/07/2017	04/11/2017	students

	Satara.		
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
nil	Nill	nil	Nill
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
19.08	15.4

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
OPAC	Partially	NIL	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	7107	2675597	Nill	Nill	7107	2675597
Journals	65	Nill	5	12550	70	12550
CD & Video	191	40350	Nill	Nill	191	40350
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nill

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	45	1	1	4	1	1	4	100	0
Added	0	0	0	0	0	0	0	0	0
Total	45	1	1	4	1	1	4	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nill

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
12.8	10.3	6.3	5.13

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The classrooms, library, computer lab, playground, hostel, seminar hall, etc are made available for the students. As per the policy of the college, they can use it at an optimum level for all academic activities. Similarly, it is being provided for the government and non-government organisations to conduct various programmes for the cause of humanity as per the availability causing no inconvenience to the students and faculty. The maintenance and cleaning of the campus are done very cautiously with the help of nonteaching staff and occasionally outside agencies have been appointed for maintenance work. Agencies have been hired for plumbing and electricity work and also for maintaining all computer system. Inverters and all electronic devices have been maintained well. The staff can make use of the computer system with internet at their own seating place. The maintenance of the ups and generator is regularly done. CCTV cameras are installed with full coverage of all classrooms and important places. The library is well maintained, all modern equipment like a vacuum cleaner is provided in the library to maintain the cleanliness and safe custody of books. A special place for research scholars has been arranged in the library. Hostel of girls have been provided with the library, computer and maintained in a well environment-friendly atmosphere. The biodiversity campus provides 6 lawns for the students and faculty with a learning environment.

http://ycssw.edu.in/BestPractice/YCSSW-Infrastructure-and-Utilization-Policy.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	scholarship	49	21465
Financial Support from Other Sources			
a) National	scholarhip	65	224190
b)International	Nill	Nill	Nill

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Life Skill Training	22/12/2016	112	Parivartan Deaddiction centre, Satara
Personality development and leadership training	31/08/2016	110	AICUF
yoga and meditation	15/08/2016	170	faculty
mentoring	15/08/2016	258	faculty
personal counselling	15/08/2018	15	faculty
remedial coaching for English	15/07/2016	110	Bodhi classes

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2016	NET/SET	30	30	Nill	Nill
2016	MPSC/UPSC	25	25	Nill	Nill

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
MAGIC BUS	10	1	Eagle Burgmann India Pvt. Ltd., Mumbai.	5	1
[View File](#)					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2017	38	BSW	SOCIAL WORK	AZIM PREMJI UNIVERSITY	MA
2017	38	BSW	SOCIAL WORK	Yashwantrao Chavan School of social work	MSW
[View File](#)					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nill	Nill
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
documentary film competition	coolege	10
annual traditional day	college level	235
annual sports day	college	230
Onam celebration	college	245
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student

2016	1st rank elocution	Nill	Nill	2	30	Prashant Thakur

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

As an institutional policy students representatives have been nominated in different committees of the institute in a democratic manner. The student council formed at the beginning of the year as per the university guidelines is actively involved in all the activities of the institute. The council act as a liaison between the students and authorities. The students bring to the attention of the authorities regarding the need of the students as well as the development of the institute. The sports and cultural committee coordinates the cultural as well as sports events. Student representatives of each class make a vital role in the overall functioning of different committees as well as the day-to-day functioning of the college. They are involved in the management of different events as well as organizing seminars and workshops. The opinion of the student representatives is sought in keeping track of the discipline and fulfilling the academic needs of the students. Every committee functions under the guidance of the faculty. Committee meetings have been held occasionally under the chairmanship of the principal. The management of the institute has an open-door policy for student representatives to discuss the concerns of the students. Students'representatives have an active linkage with alumni of the college and interact with them for various purposes including knowledge sharing, internships, and job placement.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

<div align="center">75</div>

5.4.3 – Alumni contribution during the year (in Rupees) :

<div align="center">0</div>

5.4.4 – Meetings/activities organized by Alumni Association :

Alumni meetings were held and two workshops were held by alumni during the year. Alumni are quite active and have direct interaction with the institute. They act as ambassadors of the institute and refer students for admission, placement, training, recruitment, and also to bring in various projects. They occasionally conduct lectures for the students as well as work as resource persons. Alumni are involved in the entrance examination, conducting viva voce examination, and updating the syllabus as per the market needs

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Decision-making process is decentralized and transparent. The local management committee and IQAC play a vital role in translating the vision and the mission of the institute. IQAC makes sure of quality in all the functional areas. Weekly staff council meetings make sure the weekly planning and

evaluation of the past week. The weekly meeting helps the faculty to accommodate the changes if any which are of unforeseen events. The decisions to meet the requirement of the institute for development activities take place unanimously with the approval of LMC. Even though the college function grant on an aided basis the funds required for the infrastructural development is raised by the management. Even the fund for the appointment of the temporary staff is managed by the management. All this is possible with the unanimous efforts of the management, LMC, IQAC, and staff of the institutes. The college is also successful in getting the cooperation of the Alumni in all its' activities. They are the potential source of support in intervening the needs of the institute 2. IQAC materializes the quality aspect of imparting education to the aspirants. Each and every functional area of the academic as well as curricular aspect is reframed to assure quality. The syllabus and the contents of the fieldwork curriculum are revised with the support of all stakeholders of the institute. The potential employers feedback is consolidated while reframing the syllabus. At the institute level, necessary input is accommodated which is beyond the university syllabus. Necessary steps are taken to update the students about the locale societal issues to sensitize them to develop an analytical mind to develop more insights. Similarly, national and international updates have been brought to the notice of the students as the institute visualize developing them as global leaders. For that purpose, the alumni working in different parts of the world have been invited to interact with the students.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Statutory committee of the university, faculty review committee, regular staff council review, feedback from alumni and employers have been in place for reviewing the syllabus internally as well as externally. Faculty members have been allowed to attend seminars and conferences. Faculty development programmes have been arranged to give pedagogical input to the faculty.
Teaching and Learning	skill labs, field visits, ICT based teaching and learning, participatory and student centric practices have been adopted in teaching learning process. Learning by doing approachhelp the students to learn the theory by practicing in the field. Remedial classes have been arranged. Challenging assignments have been provided to advanced learners. Peer learning and value education is he regular feature of the teaching learning process.
Examination and Evaluation	The college adopt the university regulation for the conduct of the examination, Continuous internal

	evaluation is conducted internally by the faculty to make sure the continuous evaluation and feedback to the students to progress in their learning. It is done under the supervision of the faculty. Field work agency supervisors are involved in the evaluation of the fieldwork of the students. Evaluation form is getting filled from the agency supervisors. After the evaluation each faculty present the performance report with staff council and parents meeting. Low performers have been given special attention and in case of necessity parents have been consulted to rectify their study pattern, Best performers are appreciated publically to boost their morale. Performance based scholarship is awarded by staff members and alumni
Research and Development	College give special attention to develop a research culture among the students. PG students are encouraged to undertake research project. The students have been given opportunity to participate in workshop on research methodology. Guidance have been provided to pursue Mphil and Phd after their PG. During their studies efforts have been taken to develop a scientific temper and analytic mind and understanding about scientific procedures and methods .
Library, ICT and Physical Infrastructure / Instrumentation	Computerised data base, open access, photo copying services, reference services, inflibnet services are available in the library.
Human Resource Management	Recruitment of the staff as per the rules of the stategovernment department of social welfare. The management employs temporary staff teaching and non teaching staff to manage the workload of the vacant post. Training and development of the staff is given due attention. Welfare of the employees also is given due consideration. Unity in diversity is the special feature of the manpower in YCSSW. We have staff from different parts of India and they belong to different religion,
Industry Interaction / Collaboration	The college collaborate with industries, national and international NGOS, Government department for training, job placement, research and projects surveys, awareness building etc.

Admission of Students	Admission of the students is through the entrance examination ad as per the rules of Shivaji university and Government of Maharashtra. Entrance examination assesses the aptitude of the students to pursue social work career.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	Partial
Administration	office administration take the help of different softwares for e governance
Finance and Accounts	partial
Student Admission and Support	partial
Examination	for conducting internal examination e governance is used

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	nil	nil	nil	Nill
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2016	workshop on teaching m ethodology	teaching methodolog y	23/08/2016	24/08/2016	15	Nill
2016	workshop	income tax and ac complices	17/08/2016	17/08/2016	5	5
2016	workshop	library and office automation	19/08/2016	20/08/2016	1	5
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the	Number of teachers	From Date	To date	Duration

professional development programme	who attended			
workshop on teaching methodology	15	21/10/2016	21/10/2016	1

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
10	15	6	8

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Loan facility from employees cooperative society	Loan scheme, financial assistance for medical emergencies of self and family members	Waiver of fee, financial assistance for block placement training, study tour and medical expenses in emergency situations

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal, as well as external audit,i is done by statutory bodies and records have been kept as per the income tax act and all payments are made through the accounts department.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
individual and organisations	832171	objects of institute

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6.4.3 – Total corpus fund generated

832171

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	No	Nill
Administrative	No	Nill	No	Nill

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

There is no registered association. But regular meetings with parents are held at regular intervals. During the common meeting, sessions were conducted on health awareness and other general topics as a part of parent enrichment activities. Parents participate in annual gatherings as well as act as

volunteers in the activities of the college. They refer students for BSW and MSW courses.

6.5.3 – Development programmes for support staff (at least three)

Training on housekeeping, common dress code as per the choice of support staff, training on financial management and deaddiction awareness, the support staff has been taken for exposure visit to various organization along with students and the expenses have been born by the management

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Regular swoc analysis, revisiting the vision and mission of the institute, strengthening the documentation process, reviewing field work component, identification of esteemed organisations for fieldwork, networking with the national-level organisation, review of the syllabus of BSW and MSW, Networking with various government departments

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	Nill

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2016	workshop on life skills	22/12/2016	22/12/2016	22/12/2016	112
Nill	workshop on disaster management in collaboration with district administration	27/08/2016	27/08/2016	27/08/2016	150
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Savithribhaiphule memorial lecture	03/01/2017	03/01/2017	120	70
international womens'day	08/03/2017	08/03/2017	97	98
beti bachavo awareness	25/07/2016	15/11/2016	25	15

workshop on gender equity	15/12/2016	17/12/2016	60	40
shahu maharaj jayanti	26/06/2016	26/06/2016	23	20
women empowerment awareness	23/08/2016	26/08/2016	25	35

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
CFL tubes and bulbs have been used in classrooms and in the premises. The solar system is used in girls hostels. Students and employees have been trained the habit of switching off lights and fans when not in use to save energy. Installation of bio gas plant , cleanliness drive of the campus, biodiversity preservation, biodiversity awareness at Kas Plateau, tree plantation in the campus as well as in the nearby hilly areas in collaboration with gram panchayat

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Provision for lift	No	Nill
Ramp/Rails	Yes	Nill
Braille Software/facilities	No	Nill
Rest Rooms	Yes	1
Scribes for examination	Yes	Nill

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2016	3	3	15/07/2016	90	school scial work, youth club form ation, organic farming awareness	health, issues of youth, overuse of chemical fertilzer in agricu lture	65
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
code of conduct for students	05/09/2016	oreientation of code of conduct explained to the

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Pramotion of UN Decade of biodiversity	01/09/2016	30/09/2016	50
Reciting pledge mentioned in preamble of indian constitution	01/07/2016	30/04/2017	258
Reciting Jagar everyday	01/07/2016	30/04/2017	258
practice of addressing indivduals by first name	01/06/2016	31/05/2017	279
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

The college has a biodiversity campus of 14 acres with various flora and fauna maintained naturally by the dedicated staff and management. The campus is full of trees bears fruits that serve birds as well. The campus has coconut, mango, and chikku trees. Every year tree plantation drive is done by the students, faculty, and management. The campus is served as a habitat for all types of birds and small animals, especially in the summer. Students keep water feeding arrangements in the summer to serve the birds and animals. The natural beauty of the landscape is well maintained on the campus. 6 lawns in the campus provide a spacious place for the student to study, discuss extra-curricular activities and small meetings. During the holiday's senior citizens visit the campus and spend time comfortably on the campus without any disturbance, The campus provides a meeting place for government departments on certain occasions. Plenty of natural lights and ventilation is provided in the canteen library and hostel. The solar system is provided wherever feasible to make sure the use of natural light.LED lights have been installed in all classrooms and staff rooms and in office. The management system is eco-friendly. Organic waste non-biodegradable waste is separated. Due care is taken in the management of the e-waste. Nonpotable water is used for the garden. For effective preservation of water rainwater harvesting is arranged. To Reduce paper wastage e circular is used. The college organizes awareness campaigns in villages and fieldwork agencies regarding environmental awareness and preserving nature and water. Being in the campus students, faculty and all stakeholders develop a consciousness regarding eco-friendliness and conservation of the environment

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

TITLE OF THE PRACTICE: STUDENT PARTICIPATION IN COMMITTEES 1. The context YCSSW is a student-centered institution. Here, students are encouraged to participate in various activities throughout the year. We believe the students must get an opportunity to prepare themselves for the challenging career roles in future. Thus, they are encouraged to conceptualize, coordinate, manage and carry out

different activities at the institute. Students are motivated to take various responsibilities during the execution of any programme. All these activities help them to sharpen their leadership, coordination, and managerial skills, and improve their decision-making capabilities and team building skills. As a step ahead, since 2016-17 YCSSW decided to involve students in all the academic committees. First time ever, one student from each class was taken up based on students' choice, to be the member of these committees. To add another feather, it was also decided that the members of Students Council will attend meetings of staff council every week. 2. Objectives of the Practice: 1. The main purpose of this is, the Students council will acts as an interface between the management, the faculty, and students. 2. Through such meetings, it would be possible to reach to the needs of students by removing barriers of communication. 3. Immediate redressal of issues pertaining to students would be possible. Students are provided with wide experiential exposure at YCSSW making it memorable and rewarding for every student. In this practice, members of student council are invited to attend weekly staff council meeting. Here, the staff and student representatives discuss on issues pertaining to all students like, facilities in the college- from toilet to CCTV, welfare of the students, activities related to college and student, etc. Other issues discussed are attendance of students, their performance in curricular and co-curricular activities. Obstacles: Initially it was not easy for the students to tell or discuss the issues freely. But, later, once they gained confidence, they shared the matters easily. 3. Impact: This practice has helped the institute to understand the needs and problems of the students, for which immediate action could be initiated. On the other hand, students now feel responsible for their own welfare and betterment. 2.1. About United Nations Decade on Biodiversity The United Nations General Assembly had declared 2011-20 as the United Nations Decade on Biodiversity (Resolution 65/161 with a shared vision of "Taking effective and urgent action to halt the loss of biodiversity in order to ensure that by 2020 ecosystems are resilient and continue to provide essential services, thereby securing the planet's variety of life, and contributing to human well-being, and poverty eradication. The UN Decade on Biodiversity serves to support and promote the implementation of the objectives of the Strategic Plan for Biodiversity and the Aichi Biodiversity Targets, which were adopted at the 10th Conference of the Parties to the CBD, in Nagoya, Japan, in 2010. Throughout the UN Decade on Biodiversity, governments are encouraged to develop, implement and communicate the results of national strategies for implementation of the Strategic Plan for Biodiversity Nations, Non Govt. Organizations and Environment lovers has been part of this initiative. Since Yashwantrao Chavan School of Social Work is the only school of Social Work in this region, we made an effort to systematically engage our students in observing United Nations Decade on Biodiversity. Our faculty Dr.Pnakaj Das wrote an email to secretariat of Convention of Biological Diversity which is in Montreal, Canada. On 22 September, 2012 we got approval from CBD to conduct activities as a part of CBD. Kaas plateau is wonderful, eye-catching creation of nature nestled in Sahyadri Hill range of Western Ghat(22 Km from Satara city). It has significant ecological as well as tourism value. In the month of August and September, the whole plateau looks like a carpet of flowers coloured with various shades of green, yellow, pink, purple etc. Due to this it attracts lakhs of tourists, scientists and nature lovers. The value of Kaas is noticed not only at state level but also globally. Kaas got the tag of World Natural Heritage Site in June 2012 by the United Nations Educational Scientific and Cultural Organization (UNESCO) this brought Kaas plateau in limelight. In recent years the Popularity of Kaas Plateau has increased many folds and the increase in numbers of tourists have resulted in a direct or indirect impact on its bio-diversity. The lack of proper guidelines and limited patrolling by the forest department is causing a tremendous stress to this fragile ecosystem. Without any proper regulation and control, Kaas has unfortunately turned into a

picnic spot, with rowdy tourists plucking and trampling flowers, parking vehicles on the plateau, littering garbage and creating a mess. 3. YCSSW Intervention One of the requirements for the nomination of World Natural Heritage sites is to be successful is engaging the local communities, creating awareness and capacity building efforts for the natural conservation and comprehending the ecosystem values for the sustainable development. Since 2012, YCSSW is strategically engaging students and local community members in raising awareness and action about Biodiversity conservation at Kaas plateau.Activities include: ? Public Awareness Lectures for Tourists ? Poster Presentation on Bio-Diversity of KAAS Plateau by 50 Professional Social Workers ? Cleaning of waste materials, plastic bags from the flowering site of KAAS Plateau ? Distribution of UN Decade of Biodiversity stickers to bus/car drivers ? Suggesting better mechanism to protect KAAS Plateau These activities have created a sense of responsibility among students as well as tourist. Now they behave properly and do no harm to the Heritage site. Even though UN Decade of Biodiversity observation ended in Year 2020, we at YCSSW will continue to create awareness every year at KAAS Plateau.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
http://ycssw.edu.in/BestPractice/YCSSW%20Best%20Practice%202016-17.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Yashwantraochavan school of social work always stands and believes in humanity irrespective of religion or caste. The practice of addressing the students by the first name is the unique feature of the institute. The majority of our students are from rural areas and belong to the backward sessions of society. This unique practice gives the students the confidence of a lot and fearlessly they study on our campus without any fear. The respect and dignity they enjoy on the campus make their life richer and motivate them to scale up to newer heights of achievements. The values derived during their period of study help them to propagate it to the society around and in their workplace. We have witnessed that these students who graduated from our institute excel in their careers as well as work for the development of their families and community. Therefore each student who graduated from our institute becomes a change-maker in the world. They fearlessly and with a progressive mind ready to work anywhere in the world to become a lantern for the downtrodden. They always work and look for an inclusive society. The management of the institute has the practice to get staff and students from all over India to inculcate the culture of national integration. It is a unique practice of the institute to celebrate the festivals of other states to understand and respect the culture and values of other states. The love for a human being is the core value practiced in our institutional culture. We address ourselves as a YCSSW family. The family members are together in sharing the sorrows and happiness all the time even they are away from each other. The institute is successfully carrying forward this culture from the time of inception itself. Institute always tries to bring the hidden talents of the students and bring in self-awareness to make them build on their strengths and work on their weaknesses to overcome that. As a result of this continuous effort, we could see the students are successfully working in various development sectors all over the world.

Provide the weblink of the institution
http://ycssw.edu.in/BestPractice/INSTITUTIONAL-DISTINCTIVENESS-2016-17.pdf

8.Future Plans of Actions for Next Academic Year

Following action plans have been framed for the academic year 2017-18 1. Reviewing the syllabus of BSW and MSW 2. Strengthening remedial coaching 3. Increasing infra structural facilities 4. Increase the welfare programme for the financially weak students 5. Enhance the linkages with national organizations 6. Conduct soft skill training for the students 7. Initiate IGNOU study centre 8. Develop social responsibility initiatives 9. Initiate new projects 10. Develop networking with government departments for placement of the students 11. Net working with NYK for youth development activities 12. To initiate activities for senior citizen 13. Initiate involvement of parents 14. Enhance ICT facilities 15. Enhance industry collaboration 16. Upgrading library automation